

LIVERPOOL GOVERNANCE FORUM

Minutes of Committee Meeting held at 10:00 on:
Tuesday 20 April 2021 via Zoom.

1.0 STANDARD ITEMS:

1.1 Welcome and Apologies

Present: Kathy Desmond (Chair), David Blythe (Hon Secretary), Frank McFarlane (Vice Chair), Dave Cadwallader, Cliff Barton, Michael Morris, Pauline Warrington, David Owens, Howard Harris, Cynthia Carmichael, Maureen McDaid,

Apologies: A O'Brien, B Murray, Mary Donahue, Andy Chadwick

Guest speaker: N/A

1.2 Declaration of Pecuniary Interest

No change.

1.3 Minutes of the September Meeting

The minutes of the meeting held on 16.3.21 had already been agreed by email and posted on the LGF website.

1.4 Matters Arising

ACTION 1: LLP All Learners - Next meeting is to be held on Wednesday 19 th May 2021 at 9.30am. DO asked to replace A Chadwick Dave Owen agreed to attend the meeting on 19th May, 2021	DO
ACTION 2: Feedback from the Priority 4 Group meeting to be held on 22.3.21 Meeting was postponed due to lack of attendance – new date awaited	MM
ACTION 3: Members' attendance to be reviewed. Completed and PA will update the attendance record after each meeting.	DB/PA

Apologies – Noted AO'B sent her apologies prior to the meeting held on 16.3.21

LGF Members Attendance – From DB's review it was noted some members had not attended several previous meetings and had not sent their apologies. DB/PA are to compose an appropriate letter to

be sent to those identified. It was noted that governors often have lots of commitments and the LGF appreciate their past service. It was suggested that committee members may wish to become associate members to allow more governors to be recruited to the LGF committee to ensure meetings are quorate.

2.0 LGF Matters and Events

2.1 Finance

DB reported that the current bank balance is £ 3623.62. Noted this is the same as at the last meeting.

2.2 Feedback from Events

There have been no events since the last LGF meeting.

2.3 Future Events

Suggestions for future speakers were requested. DC reported that he had been approached on behalf of Mary's Meals, a charity that hopes to provide school meals for the poorest pupils in foreign countries at a cost of £15.90 per annum. After discussion it was agreed to invite the charity to address a LGF meeting on the clear understanding that the LGF has no affiliation to charities, and it may be best if the charity contacted the head teacher's associations and schools directly. DC is to invite a representative of the charity to attend the next LGF meeting.

MM suggested SIL could be invited to address a meeting regarding the expectations of governors by Ofsted inspectors. DC stated that Ofsted are currently reviewing their inspection framework and if there are any changes then SIL will be offering training. It was suggested that DC could share his expertise on this matter. DC replied that Ofsted want to be assured that schools are able to deliver their remote curriculum and are running business as usual. It was noted that governors/schools are not expected to provide exact figures as data is not available for comparison.

HH shared information sent to him by Ruth Lancaster, head teacher of Belle Vale Primary School regarding a list of additional provision provided by the school during lockdown. This included National Tutoring Programme, targeted support for pupil premium pupils KS1 and KS2, SEN support and interventions, pastoral support, Read Write with inclusive 1:2:1 tutoring, Maths intervention sessions as well as links with Gateacre School which will run throughout the summer term. It was noted that this was the sort of information that Ofsted inspectors may find relevant.

HH also highlighted Chapter 5 in the Safeguarding Policy re: peer on peer, child on child sexual harassment and violence. Phil Cooper has distributed a 10 point plan for schools to consider. It was noted that this is one of the items for the Chair of Governor Briefing next week.

Schedule of forthcoming meetings – This information has been shared by email prior to the meeting. FMcF enquired if future LGF meetings are to be held via zoom. It was confirmed that this would most probably be the case until the end of the summer term. Several governors indicated that their schools would be willing to host a meeting once the restrictions regarding visitors had been relaxed, hopefully in September. CC suggested approaching schools in the north of the city as possible future venues.

2.4 Website

DB confirmed that the website is up to date and running well.

MM highlighted that the link to the Anglican Diocese is not working and if Liverpool Governors Forum is searched for on Google only a twitter link appears. DB is to contact Peter Hartley to rectify these issues.

2.5 Twitter Account

There are currently 612 followers of the LGF twitter account. Governors were asked to contact AO'B re topics for sharing on twitter.

2.6 Others

3.0 Feedback from Representatives

3.1 Liverpool Schools Forum

There have been no meetings since the last LGF meeting.

3.2 LLP Executive Board

There have been no meetings since the last LGF meeting.

3.3 LLP All Learners

Next meeting 19 May 2021. DO to attend.

3.4 LLP Learners Who Need More

The next meeting is to be held on 26.5.21.

3.5 LLP Maths Group

There have been no meetings since the last LGF meeting.

3.6 Liverpool Safeguarding Forum

There have been no meetings since the last LGF meeting.

3.7 Others

Priority Group 4 meeting planned for 22.3.21 was postponed. Meeting date to be confirmed.

NGA

Nothing to report

4.0 Other Items

Provision of meals during Covid - KD asked the meeting how schools had managed to feed pupils during the Covid crisis. FMcF shared that Arch Bishop Blanch staff had delivered food to pupils' homes during the lockdown periods but now schools had returned to full time education pupils were using the school facilities. This was confirmed by other governors who reported it was 'business as usual' given that lunchtimes have to be staggered and managed. DC confirmed that the government had committed to providing support throughout the summer holiday period. KD is to

request clarification from Jonathon Jones at the next Chair of Governors Briefing regarding how this will happen. It was felt that this should not be an additional burden for schools.

Governors from BAME background – KD is to draft some words to be published in the Governors' Newsletter to encourage governors from BAME backgrounds to possibly become LGF associate members. It was noted that only existing governors receive a copy of the newsletter. It was felt that the LA needs to be more involved in governor recruitment in general. Noted there is a LA working group currently trying to address this issue. PA is to provide KD with Danielle Azanuwha's contact details.

KD extended thanks to DB, DC and PA for their support in preparation for the meeting and to all governors present for their continued support.

The meeting concluded at 10:50

Next meeting: The next committee meeting will be at 10am on Tuesday 15 June 2021.

Summary of actions from meeting:

Actions	By
Letter re attendance at LGF meetings to be composed and distributed appropriately	DB/PA
Representative from the charity Mary's Meals to be invited to the next LGF meeting	DC
P Hartley to be contacted re LGF website	DB
J Jones to be contacted re provision of school meals during summer holiday period	KD
Wording to encourage BAME governors to be shared with DC for inclusion in the next issue of Termly Governor's News	KD